



CLUB CONSTITUTION

(November 2025)

Hartlepool Sportability Club (Charity No. 1057160)

Website: www.hartlepoolsportabilityclub.co.uk

GENERAL CONDUCT

All club members must be prepared to adhere to the rules and conditions of the use of **The Headland Sports Centre**.

TITLE

The title of the club shall be **Hartlepool Sportability Club**.

AIMS AND OBJECTIVES

The aims and objectives of the club are to provide a sports and leisure club for people with **physical, sensory, or learning difficulties**.

Members with severe learning difficulties must be accompanied by a carer.

The club has the power to apply for funding as and when deemed necessary.

MEMBERSHIP

The club shall consist of as many members as is practical regarding space available, made up of a **committee** and **ordinary members**.

TERMINATION OF MEMBERSHIP

Individuals will cease to be a member of the club if, by a majority decision of the committee, they are deemed to have brought the club into disrepute.

The decision of the committee is final.

MANAGEMENT COMMITTEE

The club shall be managed by a **committee**, which shall be elected from fully paid-up members (aged 16 and over) and fully paid-up parent or carer members of the club.

Co-opted members may be appointed by the management committee to assist with specific areas of work relating to the club's activities.

DURATION OF TERM OF OFFICE

Office bearers shall serve for **one year** from the date of one Annual General Meeting to the next and shall be eligible for re-election.

TERMINATION OF OFFICE

Termination of office will be automatic after the non-attendance of three consecutive meetings, except under exceptional circumstances.

COMMITTEE MEETINGS

The management committee shall meet on the **first Monday of each calendar month**, except for the month of **August**.

The Secretary shall call meetings, and at least **seven days' notice** shall be given.

ANNUAL GENERAL MEETING (AGM)

The **Annual General Meeting** of the club shall take place in the month of **March**, and all persons stated under *Membership* are eligible to attend.

BUSINESS AT THE AGM

At the AGM, the following business shall be conducted:

- To receive and approve the club's accounts for the preceding year.
- To consider and approve any alterations to the rules.
- To appoint officers and other members of the committee.
- To discuss any special matters brought forward by the committee.
- To receive suggestions from members for consideration by the committee.

Notice of the AGM shall be given to each member **not less than 14 days** before the meeting and shall specify the matters to be dealt with.

SPECIAL GENERAL MEETING

A **Special General Meeting** may be called at any time by the committee, provided **seven days' notice** is given to members.

The purpose of the meeting shall be stated in writing and signed by at least **ten members**.

MEMBERSHIP FEE

Membership fees shall be set and reviewed by the committee and must be paid by each member as determined.

FINANCE

The **Treasurer** shall be required to keep proper books of account, which shall be available for inspection by members at any time.

Accounts are checked by an **independent accountant** in line with **Charity Commission guidelines**.

MINUTES AND REPORTS

Minutes of committee meetings shall be properly kept and a copy issued to each committee member.

A copy of the minutes shall also be displayed on the club notice board for members.

The **Annual Report**, including the **Treasurer's Report**, shall be presented at the AGM.

RULES AND ALTERATIONS

The committee shall have the power to propose alterations to club rules, but no such alterations shall take effect until confirmed at the **Annual General Meeting** or a **Special General Meeting** convened for that purpose.

DISSOLUTION

In the event of the club being wound up, any property or assets belonging to the club shall be disposed of, and any remaining funds shall be donated to a **charity involved in similar work**.